



REPRESENTATION AND REMOTE VOTING INSTRUCTIONS.  
ELECTRONIC SHAREHOLDER'S FORUM.

1. Representation and voting through remote means

Shareholders may appoint a proxy or, if they have the right to attendance (due to holding at least fifty [50] shares or grouping with other shareholders that hold at least fifty [50] shares combined), may issue their vote by remote means under the terms and conditions described below.

The Board of Directors has agreed to authorize the exercise of proxy and remote voting rights, provided that the guarantees on proceedings and authentication of identification and regarding submission deadlines and shareholder accreditation set out in this document are complied with, as well as any other requirements and formalities stipulated by the Corporate Bylaws, the Regulations of the Annual General Meeting and the Companies Act.

1.1 General rules applicable to representation

Shareholders that have attendance rights may be represented at the General Meeting by another person, even if such person is not a Shareholder, in compliance with the requirements and legal conditions established by Law, the Articles of Association, the Meeting's Regulation and the summons notice of the Annual General Meeting 2022.

Likewise, Shareholders owning less than fifty (50) shares that intend to exercise their right to attend and vote jointly shall confer their representation to one of them.

The documents certifying representation for the General Shareholders' Meeting shall include at least the following: (i) the date of the General Meeting and the agenda; (ii) the identity of the represented party and the proxy (if not specified, it will be understood that representation has been granted to the Chairperson of the Meeting of Shareholders or, where applicable, the Secretary of the Board of Directors in the event that the Chairperson has a conflict of interest regarding any item of the agenda); (iii) the number of shares held by the represented shareholder; and (iv) the instructions regarding voting for each of the items of the agenda that, if not specified, it will be understood that the instruction made by the represented shareholder is to vote in favor of the proposals of the Board of Directors.

Representation shall be granted in writing or using remote means that meet the requirements established in the General Meeting of Shareholders Regulations and in the summons notice and as an

extraordinary case for the specific Meeting, notwithstanding the provisions of the Spanish Corporate Enterprises Act on family representation and granting of general powers.

Representation is always revocable. In order to be effective, the revocation must be notified to the Company in the same terms provided for the notification of the appointment of a representative. In any case, the in-person or remote attendance to the General Meeting, or remote voting before the Meeting by the represented party, will entail a revocation of the representation. Representation will also be rendered void if the Company is informed of the disposal of the shares.

Before their appointment, the proxy shall communicate to the Shareholder in detail whether there are any conflicts of interest. If the conflict of interest took place after the appointment and the represented Shareholder had not been informed of it, the proxy should inform the Shareholder immediately. In both cases, if no precise voting instructions had been received for each of the subjects on which the proxy would have to vote on the Shareholder's behalf, the proxy shall abstain from voting.

Pursuant to the provisions of articles 523 and 526 of the Spanish Corporate Enterprises Act, we communicate the following conflicts of interest: (i) all the members of the Board of Directors regarding items 4, 7, and 10 of the agenda as well as in the scenarios provided for in section b) or c) of article 526.1 of the Spanish Corporate Enterprises Act (termination, withdrawal, or cessation of directors and exercise of the social action of responsibility) that may be submitted outside the agenda in accordance with the Law; and (ii) regarding items 6.1, 6.2, and 6.3 of the agenda, only for the people whose appointment or reelection is being proposed.

## 1.2. Representation through remote communication means

### 1.2.1 Granting representation through postal delivery or correspondence

In order to grant representation through postal delivery or correspondence, the Shareholders shall fill in and sign the card of attendance, delegation, and remote voting issued in paper by any of the entities with voting interest in Iberclear, or made available by the Shareholders on the corporate website of the Company ([www.tecnicasreunidas.es](http://www.tecnicasreunidas.es)), in the section intended for the signature of the represented party. The card, properly filled in and signed by hand, shall be submitted to the General Secretariat of the Company by postal mail or similar courier service, at Avda. de Burgos, 89, Complejo Adequa, edificio 6, 28050 Madrid. Moreover, the card can be delivered in person - properly filled in and signed- at the aforementioned address.

The Shareholder conferring their representation through postal delivery or correspondence undertakes to communicate the representation granted to the proxies. When representation is granted to the Chairperson of the Meeting of Shareholders, a Director, and/or the Secretary of the Board of Directors, this communication will be implicit in the reception of the properly filled in and signed card by the Company.

The person receiving the voting right may only exercise it by attending the Meeting, either in person or remotely, under the terms set out in Section 6 of the summons notice.

#### 1.2.2 Granting representation through electronic means

To confer representation through electronic communication with the Company, Shareholders shall use the corporate website of the Company ([www.tecnicasreunidas.es](http://www.tecnicasreunidas.es)).

Taking into account that the mechanism to confer delegation by electronic means must ensure the appropriate authenticity guarantees and demonstrate the identity of the represented party, Shareholders that want to use this type of representation must provide an advanced or recognized electronic signature, in the terms provided for in the applicable regulations, based on a recognized electronic certificate that has not been revoked and that has been issued by the Public Certification Authority of Spain (CERES) which depends on the Royal Spanish Mint (Fábrica Nacional de Moneda y Timbre - Real Casa de la Moneda [FNMT-RC]) or using an electronic ID; the Shareholder may use the username and password they will receive at their e-mail address after verifying their identity and their status as shareholder by completing the form available on the corporate website of the Company ([www.tecnicasreunidas.es](http://www.tecnicasreunidas.es)).

Once the Shareholder has their corresponding electronic signature or their username and password, they may grant representation to a person other than the Shareholder to represent them at the Meeting in the “General Meeting” section of the corporate website of the Company ([www.tecnicasreunidas.es](http://www.tecnicasreunidas.es)) following the instructions stated therein.

The Shareholder granting their representation by electronic means undertakes to inform the proxy of this fact. When representation is granted to the Chairperson of the Meeting, a Director, and/or the Secretary of the Board of Directors, this communication will be implicit in the reception of the electronic delegation by the Company.

The person receiving the voting right may only exercise it by attending the Meeting, either in person or remotely, under the terms set out in Section 6 of the summons notice.

### 1.3. Voting through remote communication means

#### 1.3.1 Voting through postal delivery or correspondence

In order to vote through postal delivery or correspondence, the Shareholders shall fill in and sign the “Remote Voting” section of the card of attendance, delegation, and remote voting issued in paper by any of the entities with voting interest in Iberclear, or made available by the Shareholders on the corporate website of the Company ([www.tecnicasreunidas.es](http://www.tecnicasreunidas.es)). The card, properly filled in and signed by hand, shall be submitted to the General Secretariat of the Company by postal mail or similar courier service, at Avda. de Burgos, 89, Complejo Adequa, edificio 6, 28050 Madrid (Spain). Moreover, the card can be delivered in person -properly filled in and signed- at the aforementioned address.

In the event that the card of attendance, delegation, and remote voting issued by the entity with voting interest in Iberclear does not include the “Remote Voting” section, the Shareholder that wants to issue their vote by postal mail shall download the card from the corporate website of the Company ([www.tecnicasreunidas.es](http://www.tecnicasreunidas.es)), print it on paper, fill it in, and sign it. Once one of the two is filled in and signed by hand, the Shareholder shall submit it to the Company or deliver it in the terms stated above.

#### 1.3.2 Voting through electronic means

To issue a vote through electronic communication with the Company, Shareholders shall use the corporate website of the Company ([www.tecnicasreunidas.es](http://www.tecnicasreunidas.es)).

Shareholders that wish to use this voting mechanism must provide an advanced or recognized electronic signature, in the terms provided for in the applicable regulations, based on a recognized electronic certificate that has not been revoked and that has been issued by the Public Certification Authority of Spain (CERES) which depends on the Royal Spanish Mint (Fábrica Nacional de Moneda y Timbre - Real Casa de la Moneda [FNMT-RC]) or using an electronic ID; the Shareholder may use the username and password they will receive at their e-mail address after verifying their identity and their status as shareholder by completing the form available on the corporate website of the Company ([www.tecnicasreunidas.es](http://www.tecnicasreunidas.es)).

Once the Shareholder has their corresponding electronic signature or their username and password, they may issue their vote on the items of the agenda remotely in the “General Meeting” section of the corporate website of the Company ([www.tecnicasreunidas.es](http://www.tecnicasreunidas.es)) following the instructions stated therein.

2. Common rules for the exercise of remote representation and voting rights

2.1 Deadline for reception by the Company and registry of Shareholders/Shareholder Status

Any delegations conferred and any votes issued remotely before the Meeting shall be received by the Company at the aforementioned postal address or on the corporate website ([www.tecnicasreunidas.es](http://www.tecnicasreunidas.es)) no later than 11:59 PM, June 27, 2022. Otherwise they will not be valid.

After the aforementioned deadline, only the delegations issued using the card of the entities with voting interests in Iberclear submitted by the proxy to the personnel in charge of the Shareholders registry within one hour before the start of the Meeting shall be admitted for the purpose of exercising the right to representation.

Delegation and voting shall only be considered valid if the shareholder status is accredited, verifying that the ownership and number of shares provided by each person granting representation or issuing a vote remotely match the data provided by Iberclear.

2.2 Priority rules for remote representation and proxy voting and in-person attendance to the Meeting

(a) Personal attendance to the Meeting, either in person or remotely, by a Shareholder that has delegated their representation or issued their vote beforehand using remote means of communication, regardless of the method, will render the delegation or proxy vote void.

(b) If a Shareholder delegates several times, the latest one shall have priority, provided that the date can be proven with certainty.

(c) If there is no certainty as to the moment in which the Shareholder made any of the delegations or votes, the vote, regardless of the means used to cast it, will prevail over the delegation.

(d) If a Shareholder issues different votes, the latest vote shall prevail.

2.3 Other provisions

(a) If electronic means are used, only one electronic action (delegation or voting) and one revocation shall be allowed. Revocation renders the delegation or vote issued void, but it does not permit a new delegation or a new vote using electronic means since the first vote or delegation depleted this right.

(b) The disposal of shares whose ownership grants the right to a vote, as long as this is known by the Company at least five days before the date of the General Meeting, shall render the vote issued and the delegation granted void.

(c) It is the exclusive responsibility of the Shareholder to hold on to their electronic ID card, electronic certificate, or username and password to use the delegation and electronic vote services.

(d) Shareholders entitled to attendance who issue their vote remotely in accordance with the provisions of this notice shall be considered as present for the purposes of the General Meeting.

(e) Pursuant to the provisions of article 126 of the Spanish Corporate Enterprises Act, it is assumed that the co-holder that performs an action (delegation, proxy voting, or remote attendance) has been appointed by the other co-holders to exercise their shareholder rights.

(f) In the event that the Shareholder is a legal entity, they shall provide a copy of the power for the purposes of the attendance, delegation, and remote voting card and communicate any change or revocation of the powers held by their proxy. Therefore, the Company shall not be held responsible until this notification has taken place as long as it takes place before the start of the General Meeting.

(g) In the event of conflicts of interest, the governing rules shall be the provisions of the Spanish Corporate Enterprises Act, the Bylaws, and the General Meeting of Shareholders Regulations of the Company, as well as the delegation.

(h) Likewise, in order to facilitate the exercise of their rights, people with disabilities and elderly people, as well as any other Shareholders that so desire, may contact e-mail address [att\\_acc@trsa.es](mailto:att_acc@trsa.es), the Shareholders Service phone number (+34) 911.582.255, or visit the corporate website of the Company ([www.tecnicasreunidas.es](http://www.tecnicasreunidas.es)).

#### 2.4 Technical issues

(a) The Company reserves the right to modify, suspend, cancel, or restrict the electronic voting and delegation mechanisms when so required due to technical or security reasons.

(b) The Company shall not be held liable for any harm experienced by the Shareholders derived from faults, overloads, power outages, connection issues, malfunction of the e-mail service, or any similar events that are outside the Company's discretion and affect the use of the remote voting and delegation mechanisms.

### 3. Electronic Shareholder's Forum

Pursuant to the provisions of article 539.2 of the Spanish Corporate Enterprises Act, the Company will provide an Electronic Shareholder's Forum, in the "Electronic Shareholder's Forum" section of the corporate website of the Company ([www.tecnicasreunidas.es](http://www.tecnicasreunidas.es)), which will be accessible with due proof of identity by both individual Shareholders and voluntary associations of Shareholders that may be arranged in accordance with the provisions of article 539.4 of the Spanish Corporate Enterprises Act.

It will be possible to submit proposals to the Forum to introduce as part of the agenda of the summons notice, as well as adhesion requests to said proposals, initiatives to reach the percentage required to exercise a minority right as established by Law, and voluntary representation offers or requests.

Once the Shareholders have accessed the Forum using the corporate website of the Company ([www.tecnicasreunidas.es](http://www.tecnicasreunidas.es)), they should identify themselves by providing an electronic signature based on an Electronic User Certificate issued by the Spanish Royal Mint or an electronic ID card or the username and password obtained on the corporate website of the Company, [www.tecnicasreunidas.es](http://www.tecnicasreunidas.es). Legal entities and non-residents in Spain shall check with the Shareholder's Office to make use of the mechanisms of participation in the Electronic Shareholder's Forum with all due security guarantees.

Use and access to the Electronic Shareholder's Forum is regulated by the Electronic Shareholder's Forum Regulations approved by the Board of Directors and made available for Shareholders on the corporate website ([www.tecnicasreunidas.es](http://www.tecnicasreunidas.es)).